

May 2, 2003

Counselors:

We would like to know if the *American Careers Magazine, Parent Edition*, helped parental/guardian participation in the four- or six-year high school planning process. **In order to receive the Parent Edition next year, you must complete and return the Survey.** The collection of the information helps us better serve you and assists us in complying with accountability requirements under the federal grant through which we are able to offer the magazine.

Additionally, you will find on the second page the **Order Form/Dissemination Plan** for copies of the magazine for next year. You may complete this form at the same time and place yourself on the mailing list for next year.

### Survey

Name \_\_\_\_\_ School: \_\_\_\_\_ System: \_\_\_\_\_ Phone/E-Mail: \_\_\_\_\_

Parent Participation--Quantitative	2001-2002 School Year	2002-2003 School Year
1. How many eighth grade students were enrolled in your program at the time that students prepared their high school plans?		
2. How many of these eighth grade students had at least one parent or guardian present at the school to help them prepare their high school plan?		

Parent Participation--Qualitative	Examples of Evidence and Comments
3. Did you use the Parent Edition last year?                      yes                      no	
3. How well-informed about <b>career opportunities for their children</b> did the parents seem during the 2002-2003 school year as compared with the previous school year? Circle one: More informed      Less informed      About the same	
4. How well informed about the <b>importance of educational planning</b> in career preparation did the parents seem during the 2002-2003 school year as compared with the previous school year? Circle one: More informed      Less informed      About the same	
5. Could you discern any difference in the quality of the parent/child interaction at the planning process that you would attribute to the use of the magazine? Circle one: Positive impact      No impact      Negative impact	
6. If you attended the <i>American Careers Magazine</i> Workshop at the State Tech Prep Conference, how beneficial was it in providing strategies for using the magazine? Circle one: Very beneficial      Slightly beneficial      Not beneficial	

Counselor Feedback:
7. Is the Parent Edition of value as a tool in the high school planning process? _____ _____ _____
8. Do you have any suggestions related to the following: (a) strategies for supporting parent participation in the high school planning process? (b) the magazine? _____ _____ _____

ED-4028

Please return this survey by June 15, 2003, to Lynne Cohen, Tennessee Department of Education, Division of Vocational-Technical Education, 4<sup>th</sup> Floor, 710 James Robertson Parkway, Nashville, TN 37243-0383, or fax it to her at 615-532-8226. If you prefer to have the survey and dissemination plan sent to you electronically, please e-mail Lynne at [Lynne.Cohen@state.tn.us](mailto:Lynne.Cohen@state.tn.us) and we can e-mail you a Word 97 file which you can complete electronically and return by e-mail or as a printed document. If you have questions or concerns, feel free to contact Lynne.

**Order Form and Dissemination Plan**

School System: \_\_\_\_\_ School Name: \_\_\_\_\_

Street Address (for UPS shipments): \_\_\_\_\_

City: \_\_\_\_\_, TN Zip Code: \_\_\_\_\_ Date Form Completed: \_\_\_\_\_

Send the magazines to the attention of:

Name: \_\_\_\_\_ Title: \_\_\_\_\_ Telephone: \_\_\_\_\_

Fax: \_\_\_\_\_ E-Mail: \_\_\_\_\_

Summer Phone/E-Mail (if available): \_\_\_\_\_ Order is for: \_\_\_\_\_ your entire school \_\_\_\_\_ your advisees only  
\_\_\_\_\_ your school system

**Dissemination Plan**

**You must complete all of the questions in order to receive the Parent Edition. We need the information no later than June 15, 2003.** The information helps us evaluate the effectiveness of the magazine's use, an accountability requirement of the grant program through which we provide the magazine.

Projected number of 8<sup>th</sup> grade students in your school (program) for the 2003-2004 school year: \_\_\_\_\_  
(Please add 1 copy to this total for yourself. The printer rounds the total up to the nearest 25, so that if you need 51 copies, you can request 75.) Because of the cost of the magazine, we can only send one magazine per family. If your school needs additional copies, we will be glad to supply you with purchasing information. The printer's deadline will remain the same.)

1. Please, briefly, describe the method by which you plan to distribute the Parent Edition directly to parents/guardians. To help parents/guardians prepare for the process, the magazine will need to be in their hands before the session at which the parent/guardian, the student, and the counselor write the high school plan.
2. Briefly explain how you plan to use the magazine to help parents/guardians prepare their 8<sup>th</sup> graders for careers and participate with the student and the counselor in writing the high school plan:
3. Briefly explain the method that you will use to evaluate the effectiveness of the use of the Parent Edition as a tool in the high school planning process:

Comments:

**Please return the plan by June 15, 2003**, to Lynne Cohen, Tennessee Department of Education, Division of Vocational-Technical Education, 4<sup>th</sup> Floor, 710 James Robertson Parkway, Nashville, TN 37243-0383, or fax it to her at 615-532-8226. To request a Word 97 electronic copy that you can complete and return electronically or in print, e-mail Lynne at [Lynne.Cohen@state.tn.us](mailto:Lynne.Cohen@state.tn.us). If you have questions or concerns, please contact Lynne at 615-532-2837 or at the e-mail address listed above.

If you are aware of an 8<sup>th</sup> grade counselor who did not receive the form but needs one, please copy the form and share it or contact our office so that we can follow up.